



# BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, MAY 8, 2017.

## **PRESENT:**

Mr. K. Sumner, Chairperson, Dr. L. Ross, Vice-Chairperson, Ms. S. Bambridge, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck (by phone), Mr. J. Murray, Mr. M. Sefton.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Mr. G. Malazdrewicz, Assistant Superintendent.

## **REGRETS:**

The Chairperson called the meeting to order at 6:00 p.m.

## **AGENDA**

### **1.00 AGENDA/MINUTES:**

#### **1.01 Approval of Agenda**

The Secretary-Treasurer noted that Senior Administration had two (2) Personnel items for In-Camera and one late motion from the Finance Committee.

Mr. Buri – Dr. Ross

That the agenda be approved as amended.

Carried.

#### **1.02 Adoption of Minutes of Previous Meetings**

- a) The Minutes of the Board Meeting held April 24, 2017 were circulated.

Mrs. Bowslaugh - Mr. Buri

That the Minutes be approved.

Trustee Bowslaugh asked that her abstention on Motion 53/2017 be noted in the Minutes.

Carried.

Ms. Bambridge – Dr. Ross

That the Board do now resolve into Committee of the Whole In-Camera. (6:01 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA**2.00 IN CAMERA DISCUSSION:****2.01 Student Issues**

- Reports
- Trustee Inquiries

**2.02 Personnel Matters**

- Reports
  - a) Confidential #1 – Personnel Report was presented.
  - b) The Superintendent provided information on a Personnel Matter and received direction from the Board.
  - c) The Superintendent provided information on a Personnel Matter and answered Trustee questions.
- Trustee Inquiries

**2.03 Property Matters/Tenders**

- Reports
- Trustee Inquiries

**2.04 Board Operations**

- Reports
  - a) Confidential #2 – A Draft Board Report was presented and discussed. Senior Administration received Board direction.
- Trustee Inquiries

Mr. Buri – Dr. Ross

That the Committee of the Whole In-Camera do now resolve into Board. (6:48 p.m.)

Carried.

The Chairperson called the public portion of the meeting to order at 7:00 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

**3.00 PRESENTATIONS AND COMMUNICATIONS:****3.01 Presentations For Information****3.02 Communications For Information****3.03 Communications For Action**

- a) Ms. Sheri Bailey, Executive Assistant, Brandon Teachers' Association, April 28, 2017, addressed to Dr. Casavant, Superintendent/CEO, confirming that Mr. Peter Buehler has been acclaimed as the President of the Brandon Teachers' Association (BTA) for the term beginning July 1, 2017 to June 30, 2018. The BTA Formally requests that Mr. Buehler be seconded full-time, with salary and benefits to be paid by the Association.

Referred Motions.

#### **4.00 REPORT OF SENIOR ADMINISTRATION**

Dr. Marc Casavant, Superintendent/CEO, provided highlights on the following items from the May 8, 2017 Report of Senior Administration:

- Administrative Information
  - Celebrations
    - Mr. Alex Murray, Teacher, Waverly Park School, “Gamify Your Classroom”
    - Mr. Rob Langston, Teacher, Ecole secondaire Neelin High School, selected by Canadian Geographic as Geography Teacher of the Month for May 2017
    - Manitoba ORFF Chapter Children’s Day – April 28, 2017
    - Music Monday – May 1, 2017
- Presentations
  - Red Cross Respect Education Bullying Prevention Program: Beyond the Hurt
- Information Items
  - Manitoba Education and Training Correspondence – Minister of Education and Training Proclamation Celebrating Music in Manitoba Schools: May 2017

Trustee Sumner asked the students if they are looking forward to working with the Beyond the Hurt Program again next year and what have they learned that may make it a different experience next year. A grade 7 student responded that he is looking forward to doing it again next year and loves it. What makes him look forward to doing it again is that he loves helping people and feels that this is a great program.

Trustee Sumner asked Mrs. DeDecker if she has noticed a difference in the school in terms of students applying the knowledge that they have learned through this program. Mrs. DeDecker responded what she has really noticed is a change in language that the students use and that they may not be so quick to use the word bullying. The students are also proving the ability to resolve conflicts independently.

Trustee Bowslaugh thanked the students and teachers for their presentation, and asked if there is anything outside the school to show people in the community about this program. Mrs. DeDecker responded that she presented Beyond the Hurt for her Masters of Education graduation summative seminar. She added that two counsellors outside of the Division will be spending time with her to learn more about the program. Angela McGuire-Holder, Youth Revolution Coordinator, added that there are 11 more teams trained throughout the Division.

Trustee Bambridge asked questions for clarification regarding whether the Beyond the Hurt program is for early years as well as middle years students. Trustee Ross asked for examples where the program has changed things in the school and classrooms. Response was it has made a difference as students are more open and not keeping it closed up, having fun but also implementing that bullying is something that can be talked about.

Trustee Sefton asked what advice the students would have for the adults in the community regarding bullying. Response was the program for students is based on what is happening in the school. The students would have to learn what is happening in the community and adulthood to be able to answer that question.

Trustee Sefton told the students that “just because you’re a kid, doesn’t mean that you don’t have a voice when it comes to talking the whole community”. He thanked the group for their presentation.

Trustee Sumner thanked the students and staff for the work they have done over the year.

Dr. Ross – Mrs. Bowslaugh

That the May 9, 2017 Report of Senior Administration be received and filed.

Carried.

## **5.00 GOVERNANCE MATTERS**

### **5.01 Reports of Committees**

a) Finance Committee Meeting

The written report of the Finance Committee meeting held on April 19, 2017 was circulated.

Trustees asked questions for clarification regarding school fees and noted equity concerns.

Trustees discussed the current review of the Policy Review manual.

Trustee Bartlette asked questions for clarification on Policy 3011 – Purchasing Authority. Mr. Labossiere reviewed Policy 3011, and noted that any purchases over \$50,000 must be approved by the Board.

Trustee Bambridge noted that equity is a very important question in the school supplies discussion.

Point of Privilege

Trustee Bartlette indicated he is happy to see the endorsement from IBM on leveraging digital and is glad that it is now coming forward.

Mr. Sefton – Dr. Ross

That the Minutes be received and filed.

Carried.

b) Divisional Futures & Community Relations

The written report of the Divisional Futures & Community Relations Committee meeting held on April 24, 2017 was circulated.

Trustee Sumner clarified that there has been no commitment by the City of Brandon to increase the school playground funding contribution to \$50,000 and added that this has not gone into the Brandon School Division budget either.

Trustee Ross asked for the implications of BUAPC becoming incorporated. Trustee Bowslaugh responded that if an organization is incorporated, it has more validity when applying for grants.

Mrs. Bowslaugh – Mr. Bartlette

That the Minutes be received and filed.

Carried.

### **5.02 Delegations and Petitions**

- From Previous Delegation

- From Board Agenda

**- MSBA Matters****2.06 Public Inquiries (max. 15 minutes)****2.07 Motions**

58/2017 Mrs. Bowslaugh – Mr. Bartlette

That the Agreement to establish a scholarship in the amount of \$1,000, to be awarded annually to a grade 12 graduating student from each of the three high schools within the Brandon School Division, to be known as the “Maple Leaf Foods Scholarship” be approved and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

Carried.

59/2017 Dr. Ross – Mr. Buri

That the scholarship agreement for Chemtrade Electrochem Inc. Award be approved with changes and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

Carried.

60/2017 Mr. Buri – Dr. Ross

That the Agreement for establishment of a scholarship for a female student graduating from the Neelin High School Off-Campus program to be known as “The P.E.O. Chapter R Scholarship” in the amount of \$275.00 for the 2016-2017 school year be approved and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

Trustee Bowslaugh noted that recently, the Board has had several requests regarding scholarships, and noted it speaks well of the community as a whole, including organizations, companies and individuals who come forth and offer Division students these awards. Thank you.

Trustee Ross also wanted to recognize the contributions and support of the community in providing these awards and scholarships.

Carried.

61/2017 Mr. Bartlette – Mrs. Bowslaugh

That the low tender from Brandon Heating & Plumbing in the amount of \$638,313.99 (excluding GST) for the Green Acres – Heating System Replacement be accepted, subject to approval by the Public Schools Finance Board.

Carried.

62/2017 Ms. Bambridge – Mr. Buri

That the request of the Brandon Teachers’ Association, that the President of the Association for the 2017/2018 school year, Mr. Peter Buehler, be seconded from the Division on a full-time basis be approved, subject to the Division being reimbursed by the Association for all salary and benefit costs for the period of the secondment, to the details of the release time being agreed upon between the Superintendent, the affected school principal, and Mr. Buehler, and that upon the return of the teacher to the Division, the teacher shall be reinstated in the same or comparable position.

Carried.

63/2017 Mr. Sefton – Mr. Bartlette

That the low tender from U-Build Inc. in the amount of \$119,200 (plus GST) for the Meadows School – Foundation Waterproofing Project be accepted, subject to approval by the Public Schools Finance Board.

Carried.

64/2017 Mr. Sefton – Mr. Bartlette

That the low tender from myITsource in the amount of \$428,314.60 (plus applicable taxes) for the supply of 620 Computer Laptops funded through the 2016-2017 Operating Budget be accepted.

Carried.

## **2.08 Bylaws**

### **By-Law 5/2017**

Mr. Bartlette

3<sup>rd</sup> Reading:

That By-law 5/2017 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2017 to June 30, 2018 be now read for a third time, having been read for a second time on April 24, 2017.

Carried.

## **5.07 Giving of Notice**

## **5.08 Trustee Inquiries**

## **6.00 ANNOUNCEMENTS**

- a) Workplace Safety and Health Committee Meeting – 1:00 p.m., Tuesday, May 9, 2017, Conference Room.
- b) Facilities & Transportation Committee Meeting – 11:30 a.m., Monday, May 15, 2017, Boardroom.
- c) Policy Review Committee Meeting – 12:15 p.m., Wednesday, May 17, 2017, Boardroom.
- d) Finance Committee meeting – 12:00 p.m., Thursday, May 18, 2017, Boardroom.
- e) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Tuesday, May 23, 2017, Boardroom (6:00 P.M. – In-Camera Portion).

## **7.00 ADJOURNMENT**

Mr. Murray – Mr. Buri

That the Board do now adjourn. (8:12 p.m.)

Carried.

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Chairperson

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Secretary-Treasurer